

**Dr. Maureen A. Long**  
Superintendent of School's  
Ext 101

**Antionietta Schroeder**  
Principal  
Ext 119

**Kathy Cietek**  
District Treasurer  
Ext 105

**Cheri Vandenberg**  
Guidance Counselor  
Ext 156

**Jennifer Cannavo**  
CSE Chairperson  
Ext 155

**Carin D'Ambro**  
School Nurse  
Ext 109  
Fax 434-2840

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# Menands Union Free School District



19 Wards Lane, Menands, NY 12204  
T (518) 465-4561 F (518)- 434-2840  
[www.menands.org](http://www.menands.org)

April 24, 2018

Dear Parents and Families,

I'm writing to make you aware of something that was brought to our attention by the Menands Police Department and one of our families. While walking to school from the Dutch Village complex, a student was approached by a man in a dark colored/black (potentially Audi) SUV. The man offered the student a ride to school. The student refused and arrived to school without incident.

The student later reported the incident to a parent who then contacted the Menands Police Department, which has launched an investigation. At this time, police believe this to be an isolated incident. However, if your child has reported anything similar we encourage you to contact Menands PD immediately at 463-1681 and to let us know here at school.

Please remember that only students in grades 5-8 are allowed to walk or bike to school, and that is if they have written permission to do so on file here at school. At no time should students be walking alone, so if your child does have your permission to walk or bike to school please make sure they are with a group of students and/or there is an adult with them.

We are very fortunate that, thanks to the Menands Police Department, we have a crossing guard on post at the start and end of each school day. Menands police officers also regularly patrol our campus throughout the school day.

I would ask you to remind your child(ren) of the importance of reporting anything out of the ordinary immediately, to you and to us here at school, so we can respond accordingly. Nothing is more important to us than the safety of our students. If you have any questions or concern, please don't hesitate to call the school at 465-4561.

Sincerely,

A handwritten signature in blue ink that reads "Dr. Maureen A. Long".

Dr. Maureen A. Long  
Superintendent of Schools